

Goytre Fawr Primary School Re-opening Risk Assessment. September 1st 2020.

Factors, Considerations, Aims and Objectives.

Aims and Objectives.

- ✓ The aim of this document is to keep our children, staff and our wider community as safe as possible and free from developing the coronavirus (Covid-19).
- ✓ It is our aim, so far as is reasonably practicable, to make Goytre Fawr Primary School Covid-19 secure.
- ✓ Goytre Fawr Primary School aims to implement the Welsh Government's guidance and safely accommodate all learners and staff from September 2020.

- ✓ It is our objective to assess and manage the risks from coronavirus (COVID-19), recognising that we cannot completely eliminate all risks.
- ✓ It is also our objective to identify the measures needed to reduce the risks from coronavirus (COVID-19) so far as is reasonably practicable.
- ✓ It is our objective to review and refine our health and safety practices on an ongoing basis, improving them wherever possible, especially with regards to mitigating the risks inherent in coronavirus (Covid-19).

Considerations-Relevant Legislation and Goytre Fawr's Responsibilities.

All employers are required by law to protect their employees, and others, from harm. Under the Management of Health and Safety at Work Regulations 1999, the *minimum* employers must do is:

- Identify what could cause injury or illness in the organisation (**hazards**).
- Decide how likely it is that someone could be harmed and how seriously (**the risk**).
- Take action to eliminate the hazard, or if this isn't possible, **control** the risk.

Considerations from Welsh Government and Advice from Public Health Wales to minimise COVID-19 risks

Employers, schools and settings must comply with health and safety law, which requires them to assess risks and put in place proportionate control measures.

Schools with their employers should thoroughly review their health and safety risk assessments in collaboration with the local authority and trade unions and draw up plans for the autumn term that address the risks identified using the system of controls set out below.

Essential measures include:

- a requirement that people who are unwell with symptoms of COVID-19 stay at home
- robust hand and respiratory hygiene including ventilation
- continue increased cleaning arrangements
- active engagement with Test, Trace, Protect
- formal consideration of how to reduce contacts and maximise distancing between those in school wherever possible and minimise potential for contamination so far as is reasonably practicable.

How contacts are reduced will depend on the school's circumstances and should include:

- grouping learners together
- avoiding contact between groups as much as possible
- arranging classrooms with forward facing desks, recognising this may not be possible or appropriate in all schools/settings
- staff maintaining distance from learners and other staff as much as possible.

Further Pandemic Context and Factors-the Latest Evidence.

Goytre Fawr Primary School is presently working with staff, governors and wider stakeholders to plan a full, risk-assessed, safe reopening of the school from September 2020 onwards, in line with Welsh Government and local authority guidance. The risk assessment will be reviewed regularly and is context specific to the rate of risk of transmission of the disease at any point in time. Some information on the impact of the pandemic at the time of writing this risk assessment is as follows:

- ✓ Children under the age of 18 make up 22-25% of the population, but consistently make up <2% of the total Covid-19 caseload in every country.
- ✓ Infection with SARS-CoV-2 appears to take a milder course in children than in adults: most infected children present with mild symptoms or are asymptomatic, and very few develop severe or life threatening disease³.
- ✓ There remains some on-going uncertainty in transmissibility of the disease by children, but real world observation of school opening in England and other countries has shown little transmission by children.
- ✓ Sero-prevalence studies in Spain have shown that children seem to have an antibody response lower than adults in a population (<3.1% for children under 10, compared to 5% average for adults). However, **emerging evidence shows limited child-to-child transmission, and it is suggested that the majority of children's cases are transmitted from adults within the same household.** This appears to be borne out by the paucity of children as index cases.
- ✓ **Transmissibility in children under the age of 12 seems to be particularly low**, and this leads us to feel able to recommend that these children can be Covid Secure using more flexible controls than the 2m distance, such as seating facing in the same direction. The hierarchy of controls especially hand and surface hygiene remain key measures.

- ✓ Although **it is not possible to ensure a totally risk-free environment**, the Office of National Statistics' analysis on coronavirus (COVID-19) related deaths linked to occupations suggests that staff in educational settings tend not to be at any greater risk from the disease than many other occupations. There is no evidence that children transmit the disease any more than adults.
- ✓ There is currently a **very low prevalence of positive tests among education workers at 3.8% cumulative**, among the **lowest rates** of critical workers.
- ✓ The R rate in Wales currently sits between 0.7-1.0 and is estimated to be 0.7 or 0.8.
- ✓ The number of new cases in Monmouthshire on 13/07/20 was **zero**. The death rate in Wales for that date was also zero, a figure that had been in place for 4 days prior.
- ✓ For the first months of the pandemic, the staff regularly worked in cluster childcare hubs. It is noted that at a time when cases and transmission were much higher no confirmed cases were recorded or identified in the hubs. In the wider picture there is no evidence that school hubs have been sources of infection spreading.
- ✓ From June 22nd 2020, our school's local provision for childcare of Key workers' children at the Village Hall and School sites, led to no new cases or outside, wider development of the virus within our community.

Consideration of the Local Authorities Underlying Principles.

Goytre Fawr Primary School will consider these following, agreed Local Authority principles when mitigating risk:

- ❖ Principle 1 - The primary focus for Monmouthshire and our schools must be the physical safety and emotional wellbeing of staff and pupils.
- ❖ Principle 2 - Your school will support parents and carers, to understand what is necessary to keep pupils and staff safe at all times by:
 - Setting out operational arrangements put in place to minimise the potential transmission of COVID-19;
 - Clarifying when parents and carers should bring children to school and when they should collect them and;
 - Reinforcing the message that parents and carers should not bring children to school if they, or a member of their family show symptoms of COVID-19.
- ❖ Principle 3 - These are new and challenging times for everyone, children returning to school will face uncertainty and a new and very different environment. It is therefore vital that we all support children to have the best experience they can. It will be necessary for us all to talk to our children about the new 'school' environment and what they can expect and how we require them to behave.

Minimising Contacts and Social Distancing.

The guidance produced by the Welsh Government has altered. The propensity for children to transmit the virus is recognised as a low risk. We know that minimising contacts and mixing between people reduces transmission of COVID-19 and that we must consider how to best implement this and do everything possible within our

context to minimise contacts and mixing while delivering a broad and balanced curriculum. It is acknowledged, however, that Goytre Fawr Primary School will have constraints relating to buildings and staffing resources and that an element of flexibility is needed to accommodate a return to school. The overarching principle to apply is reducing the number of contacts between learners and staff. This can be achieved through **keeping groups separate** and through **maintaining distance between individuals**, wherever possible.

It is accepted that learners and especially the youngest learners, cannot socially distance from staff or from each other and consistent groups provide an additional protective measure. Maintaining distinct contact groups that do not mix makes it quicker and easier, in the event of a positive case, to identify those who may need to self-isolate and to keep that number as low as possible.

Further Goytre Fawr Considerations.

- i. Along with all other Monmouthshire CC schools, we will use Tuesday 1st and Wednesday 2nd September 2020 as preparation days, so that all staff will have access to the risk assessment and will be able to have time to consider their roles in keeping people safe and mitigating risk.
- ii. The safe educational provision and operational procedures we offer in the first two contact days of the new term, will initially be introduced with 50% of children accessing site, in order to test our measures are set out at a manageable level. Thursday 3rd and Friday 4th September have been designated as these preparation days for children. The four groups within most classes that we originally established in July 2020 will be merged into two groups for these initial two days, to test the validity of our safe school provision.
- iii. Wherever possible, we will endeavour to make sure that these groups (and then their wider classroom based contact groups), will not integrate during the day and measures to reduce unnecessary cross contamination will be applied wherever possible.
- iv. Staggered entrance to and exit from site, will continue from 3rd September onwards for all classes.
- v. Entrance to and from site from different areas will be maintained in their current form.

Date	Event
Tues 1.9.20	Prep day-school closed
Weds 2.9.20	Prep day-school closed
Thurs 4.9.20	50% of children return
Fri 5.9.20	50% of children return
Mon 7.9.20	Full return for all children.

Class	Entry on 3 rd / 4 th	Exit on 3 rd / 4 th	Entry on Monday 7 th	Exit on Monday 7 th	Entry and Exit Point
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	September for 50% the class.	September for 50% the class.	September & thereafter for WHOLE class.	September & thereafter for WHOLE class.	
Reception	9.20 a.m.	3.10 p.m.	9.10 a.m.	3.30 p.m.	Main Infant Gate
Year 1	9.10 a.m.	3.30 p.m.	9.10 a.m.	3.30 p.m.	Main Infant Gate
Year 2	9.00 a.m.	3.20 p.m.	9.00 a.m.	3.20 p.m.	Main Infant Gate
Year 3	9.10 a.m.	3.30 p.m.	9.10 a.m.	3.30 p.m.	Right Gate at Office Steps
Year 4	9.10 a.m.	3.30 p.m.	9.10 a.m.	3.30 p.m.	Left Gate at Office Steps
Year 5	9.00 a.m.	3.20 p.m.	9.00 a.m.	3.20 p.m.	Left Gate at Office Steps
Year 6	9.00 a.m.	3.20 p.m.	9.00 a.m.	3.20 p.m.	Right Gate at Office Steps

- vi. There is **no** requirement for us to provide childcare hub provision in the autumn term 2020. They ended on July 17th 2020.
- vii. All children’s attendance in September is “compulsory.” We await further guidance on how this is to be implemented.
- viii. The shielding arrangements that are currently in place have been revised by Welsh Government. We would be expecting to see the vast majority of our children and staff in school, unless they have compelling medical evidence to say why they shouldn’t.
- ix. We will be keeping the children in class-sized contact groups and will minimise contact with other children from other classes throughout the day.
- x. We will ask people from home that they continue with only one adult, walking, to drop a child off, wherever possible.
- xi. Punctuality for our staggered times in September is important if risk is to be mitigated.
- xii. GASC will be open on 1st September from 8 a.m. to 5 p.m. daily.
- xiii. Transport is still being negotiated but we fully expect that Monmouthshire C.C. will have arrangements in place prior to September 3rd 2020.
- xiv. Catering returns in September with “Grab Bags” of sandwiches initially available, followed by hot meals in “Grab Bags”, shortly afterwards.
- xv. Lunch time meals and snacks at break times will be eaten in class. Catering staff have agreed to clean classrooms after the children have eaten there.
- xvi. Midday supervisors will return in September 2020 and will be largely used for outdoor playtimes.
- xvii. Staff will be strongly encouraged to take their class outside at every opportunity. If children can learn outside, they should learn outside.
- xviii. Play times will be staggered and yards and field segregated to reduce cross-contamination.
- xix. No congregation in our main hall will be allowed. Assemblies will be conducted remotely and in a limited form, to Foundation Phase and Key Stage Two.

Considerations from Leadership.

Goytre’s senior leaders have observed that children do not naturally maintain 2m social distance throughout the day. While mitigating risk at every turn, we agree with WG’s operational guidance which states:

“Many learners will follow the rules but a minority may not understand. Young learners, for example, will be prone to share equipment and objects, hugging and touching without due thought. This can be particularly so for learners with special educational needs...especially those with physical needs receiving a lot of tactile support...school staff should consult parents and carers about specific support needs, and use their discretion flexibly in agreeing the way forward for specific learners.”

Senior leaders at Goytre commit to doing everything possible to mitigate risk and to enforce social distancing and all appropriate measures, wherever possible, but we recognise that children are children and that this is an aspirational approach rather than a guarantee we can offer. Any breaches of our risk mitigation measures will not be the result of poor organisation, supervision, adult direction or pupils’ poor behaviour, but will be because of instinctive, innate, natural, learnt behaviours and habits of people’s social interaction. This needs to be recognised and considered from the outset.

Considerations for Cleaning and Hygiene.

A further consideration that will enable the safe operation of our school is an enhanced cleaning regime that is negotiated with our contractors and enhances the good practice that was built between 29th June and 17th July 2020. The school will continue to operate a significantly increased routine of cleaning and sanitisation of fixtures and fittings, through a negotiated amendment of our caretaker’s and designated cleaner’s hours. The importance of regular handwashing and sanitisation will still continue to be paramount. This is based on the premise that Covid-19 can be transmitted from a surface following contamination for up to 72 hours after contact on softer surfaces and up to 48 hours on harder surfaces.

Scientific evidence suggests risk is reduced in the outdoor environment and in well ventilated areas. The school will adopt an approach of working outdoors wherever possible using the classroom as a base, operating and learning in zoned areas within the school grounds. We will endeavour to encourage outdoor learning wherever possible and will keep our school as ventilated as possible.

Communal toilets within the site have been identified as high risk and will regularly receive high focus and rigorous sanitisation.

Regular cleaning of equipment and apparatus used communally by children and adults will occur. *It will be the responsibility of the staff member overseeing the use of that piece of equipment, to organise its cleaning.* These actions will reduce risk significantly although not negate it entirely. We have considered that there needs to be a balance between limiting equipment and facilitating appropriate, safe learning. Our learning environment, by necessity, will have to look different.

Consideration-Regular Reviews with Stakeholders.

The context of this assessment is that the school will be returning in a comparatively low risk period in the cycle of this pandemic.

One of the key health and safety objectives will be to teach pupils, staff and other stakeholders a new set of “norms” and operating procedures.

The purpose of this risk assessment is to ensure all staff and appropriate stakeholders within the school are well informed. We would also like them to know how to physically and mentally support others in the fight against the virus.

The evaluation of compliance and operational success will continuously be made against an assumption that (hypothetically) a minimum of one adult and one pupil at any time on site is infectious and that their identity is unknown.

Should infection rates within our locality rise, this risk assessment would be reconsidered utilising advice from Welsh Government and Local Authority.

The following Risk Assessment has been compiled with full consideration of the local guidance of Monmouthshire County Council and the national guidance of Welsh Government.

This is a working document which we commit to regularly updating. It will be added as a rolling agenda item in our SLT and Staff/Business Meetings and will be regularly reviewed by governors.

The Headteacher will keep in regular contact with the Chair of Governors to inform and consult on major changes and to regularly update.

Risk Assessment

GFPS Risk Assessment		Date:
20 th July 2020		
Identified Hazards and/or Risks	Person at Risk?	Risk Mitigation/Control Measures.

1. Routes Around & Access to School Site-

How can we minimise the risk of possible transmission of Covid-19 as people access our site?

Staff/Children

- a. Outside, not internal doors used as far as possible upon entry and exit (Reception/Y1/Y2/Y3/Y6).
- b. External class doors used to access play times and outdoor learning.
- c. Staggered entry/exit times used to minimise numbers of children accessing site at any one time (Y2/5/6 at 9 a.m. and 3.20 p.m. and Rec/Y1/Y3/Y4 at 9.10 a.m. and 3.30 p.m.).
- d. Staggered play/break/lunch times to minimise numbers.
- e. Markings clearly laid out, indicating positions of access and entry.
- f. Parents and carers asked that only one of them drop off their child at time.
- g. Parents and carers asked that they park away from School Lane and walk their child up School Lane.
- h. Road segregated by cones, to allow pedestrians greater room to congregate at gates at a safe distance.
- i. All KS2 & FP children to meet their teacher at gate prior to staggered entry
- j. Fire assembly points, procedures and access to them to remain the same (outside doors to FP and KS2 yards).
- k. Pupil numbers set at approximately 30 in each contact group, set in line with WG levels, will then remain intact as far as possible, to ensure minimal site movement.
- l. Children to travel around site in small, supervised groups only and to have no contact with other contact groups.
- m. Classroom base will be pupil's main area of contact in school.
- n. Internal and external doors in classroom, staff room and other intervention spaces (except fire doors) to be wedged at all times for ventilation purposes. They are to remain open, to avoid contamination and to allow for full ventilation, at all times. Staff and pupils advised of appropriate dress according to the season.
- o. Outside and internal gates protecting walkway, to be closed and cleaned at 9.15 a.m. and re-opened at 3.15 p.m. by caretaker.
- p. Parents and carers not allowed on site without an appointment. The gates where they drop off their child is designated as the nearest they should come to the school, without having prior arrangements in place.
- q. Parents and carers asked to observe social distancing in the area surrounding our school, as they queue to drop-off and collect their child.
- r. Registers taken as normal on SIMs by class teachers. Marks furnished by Monmouthshire CC to be used to record absenteeism.
- s. Punctuality of drop-off and collections flagged up in correspondence to home, as being very helpful in mitigating risk.
- t. Parents and carers asked not to stay too close to the gated areas, when collecting or dropping off other siblings.
- u. GASC children led around the outside of the building to their contact group by GASC staff at appropriate intervals.
- v. Staff signing in to continue in main foyer entrance, with the direction that only one person at a time is to stand in the holding area between our automatic doors.
- w. All staff to park in our staff car park. No one to park directly outside the school on School Lane.
- x. Wherever possible, a single direction flow to be established e.g. single flow in corridors. Year 3 and Year 4 to use the ramp access to the hall or bottom part of our school, whenever necessary.
- y. Different classes and children to wait until flow has gone and area is safe to travel in/through.
- z. Toilet control measures (visible cones for one of each gender to use at a time in designated cubicles) to remain.
- aa. Hand washing invigilated and checked upon re-entry to classroom.
- bb. Soap and water hand washing for exit/entry/toilet visits/eating implemented where possible.
- cc. Where a class has no sink facilities to allow whole-class hand washing with soap and warm water to be implemented, a hand sanitiser is to be used.
- dd. Signs to be placed around school to reinforce changes in procedure, allocated by LA

2. Medical Considerations-
How do we protect all children and staff, especially those at increased risk from underlying or existing conditions?

**Staff/
Children**

- a. Statemented children and those we consider to have significant medical needs or an ALN need with a medical angle, will have an individual risk assessment shared with all appropriate staff. Individual health risk assessments will be carried out by staff and HT on high risk children. Parents/carers' & staff views will be sought, and will be factored in to any decisions around safe access of site and their contact group.
- b. Individual Health and Care Plans reviewed regularly to assess adjustments and mitigation of risks. Negotiated with home.
- c. Children with identified medical conditions will need to attend with their dedicated medication in place where required. This will need to be negotiated with home and packaged in washable, labelled, suitable containers.
- d. Parents of children with health issues to be informed of their responsibility to ensure that their personal medical equipment (e.g. asthma pump) is kept with their child at all times. Also to ensure overnight cleaning before re-entry back in to school, should they be taken home.
- e. Children requiring other medication e.g. paracetamol, antibiotics, will have to inform us prior to entry. Permission forms will have to be requested in advance and filled in by parents/carers in advance of entry to site. Children to be encouraged to take medication at home, prior to entry and to repeat after school.
- f. Unless a child is fully fit they will not be permitted to attend school. Parents will be asked to be honest on this, especially around even the mildest signs of any one of the Covid-19 symptoms (continuous cough/rise in temperature/ loss of or change to sense of smell or taste).
- g. The school will try to accommodate the opportunity for all ill pupils who miss any originally planned learning time, to catch up with remote materials.
- h. Trained staff "First Aider", together with first aid bag, to be at hand at all break/play/lunch times on both yards.
- i. Covid-19 Isolation Room maintained (old PPA room) where any person on site who exhibits symptoms is immediately isolated and then collected to go home ASAP.
- j. Any staff member accessing Covid-19 isolation room or providing intimate care for a child, to do so in full PPE (including full visor, gloves and apron).
- k. Any staff member or contractor required to clean the Covid-19 Room after use, needs to use full PPE to do so.
- l. Wherever possible, the room should not be entered or used for 72 hours after any incident of suspected Covid-19, once a deep clean has been undertaken.
- m. Training of staff in the application and use of PPE will be delivered termly and a register kept of all present. The 1st session will take place on 01/09/20.
- n. Children reminded of their obligation to "Catch it, Bin it, Kill it" if they sneeze or cough, via circle time, signage and remote assemblies. Communication home will reinforce this message with parents.
- o. Staff to be offered PPE equipment and allowed personal choice in how widely they use it throughout the day.
- p. Stocks of PPE/cleaning equipment to be monitored and orders audited and updated regularly.
- q. Staff working with 1-to-1 children who find awareness of social distancing difficult, or who work with children where their condition adds to their risk (e.g. dribbling or forward facing in how they communicate, such as Y4 JP and Y5 LS), to have full guidance made available to them. A conversation around what suits their context will be negotiated. PPE is to be made available after discussion and regular check-ins on the staff member's welfare, health and wellbeing to be undertaken.
- r. Existing staff who have medical conditions that have led to previous shielding and remote working, are to self-evaluate as part of new WG and LA risk assessment procedures, their place on site and in the workforce.
- s. Students and/or staff who have been classed as 'shielding' owing to pre-existing medical conditions and have been advised, in writing, to undertake specific 'shielding' measures to be advised to return to their GP's and ask for further

<p>3. Contractors & Visitor Site Access-</p> <p>How do we minimise the risk of transmission from outside parties accessing our school site or grounds?</p>	<p>Staff/ Children/ Contractors</p>	<p>The following measures are suggested as a way of mitigating risk through reducing the danger of children coming in to contact with visitors who are outside their contact group:</p> <ol style="list-style-type: none"> a. Where it is possible, a contractor should attend during times when there are no children or staff on site. Monmouthshire guidance on this issue to be followed, as it evolves. b. All contractors to contact school and diarise a time and date for entry and exit for the purposes of their work. c. Contractors asked to access site for entry and exit at times that are clearly outside the movement of our children on and off site. d. Staff informed of times and dates when contractors and visitors are on site, via our e-diary and staffroom noticeboard. e. Staff directed to ensure cones and barriers around any area left by a contractor, are observed and adhered to by children. Patrolling the barriers to contractor's area on site, is to be an allocated role amongst our duty staff. f. Contractors informed of children's break and start/exit times and asked to use those pinch points as times for their own breaks. g. Visiting peripatetic teachers will be asked to deliver lessons in more concentrated blocks and therefore see fewer children in the course of their attendance e.g they will be encouraged to deliver 2 or 3 lessons in one block, every 2 or 3 weeks, rather than seeing the same child weekly for 1 session. h. All visitors will asked to confirm that they are free from Covid-19 symptoms and that they do not live with someone with Covid-19 symptoms, each time they visit site, via a standard disclaimer form. i. Visiting peripatetic teachers will be housed in ventilated spaces (such as the Eco-Classroom) where they can maintain social distancing from pupils whilst delivering lessons in a well-ventilated space. A 2meter gap between pupil and tutor is to be maintained at all times. j. SpLD tutors will be asked to deliver fortnightly rather than weekly blocks of work to learners, in fortnightly blocks, rather than weekly sessions. k. Volunteer readers from the community will not be permitted on site. We will review this as we move forward, in line with LA and WG guidance and advice. l. Governors accessing site should not do so for casual reasons and their visits limited to those that are strictly necessary. Their access should be preceded with the booking of an appointment for a specific purpose that cannot otherwise be addressed via a remote (e.g. TEAMS) meeting. m. Parents or carers should not access site without a specific purpose that can't be addressed remotely and an appointment that sits outside of the times they might have contact with pupils.
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<p>4. Collection and Drop Off Routines- How do we minimise risk of transmission as children are dropped off and collected from site?</p>	<p>Staff/ Children/Parents & Carers</p>	<ul style="list-style-type: none"> a. No cars brought on to School Lane requested from parents & carers. Polite requests issued that ask them to park in the village and undertake the remainder on foot. b. One parent/carer at a time requested to host their child in to school in our “if you can walk, walk” approach. c. Staggered entry and exit to minimise drop-off and home time congestion. d. Regular information bulletins issued to home, to mention the “no car” rule. e. Children and staff encouraged to cycle and facilities for parking bikes communicated to home. f. Monmouthshire CC regularly asked to provide a parking officer presence. g. Outside school, parents and carers to be regularly reminded of their obligation to socially distance as they collect or drop off their child. Markings laid out to aid this for adults. h. Parents and carers asked to support us in safely distancing our children at 2 metre intervals as they access our site or wait to do so.
<p>5. Awareness of Procedures and Risk- How do we communicate effectively with our staff to ensure that they follow our protocols and procedures with relation to Covid-19? How do we maintain cognisance of national and local guidance? How do we ensure our wider school community are informed and included in our approaches?</p>	<p>Staff/Children/ Parents & Carers</p>	<p><i>The points (below) are part of an LA Risk Analysis. We will use these following relevant points as an audit to check our maintenance of safe practices.</i></p> <ul style="list-style-type: none"> a. Staff to receive operational guidance on actions to help minimise the spread of infection; b. Staff asked to contribute to our updating of this guidance and our risk assessment during weekly Business and Staff meetings; c. Staff to be made aware of the school’s infection control procedures in relation to Coronavirus; d. The school keeps up-to-date with advice issued by local authority and Welsh Government; e. Parents informed of the procedures put in place to help keep the children safe in school; f. GASC included and negotiated with in any relevant operational procedures and other communications relating to Goytre Fawr Primary’s safe approaches to school access and exit. g. Students made aware of rules for staying safe in school and what to do if they feel unwell, through signage, class communication and remote assembly messages; h. All staff made aware that any cases of illness, including COVID-19, are to be treated with confidentiality.

<p>6. Child Protection & Safeguarding- How do we monitor, prevent and protect our children from abuse?</p>	<p>Staff/Children/ Parents & Carers</p>	<ul style="list-style-type: none"> a. Staff reminded that the same safeguarding and child protection disclosure processes are in place with regards to potential abuse disclosures and the contact chain and procedures; b. Whole staff training on 1/9/20 in CP and Safeguarding at GFPS; c. Child Protection and Safeguarding Policy amended in September 2020 to take account of Covid-19 related amendments and New All Wales Safeguarding Procedures 2020 (updated WG guidance with regards to Safeguarding) https://safeguarding.wales/; d. Locked external and internal gates during times when children are on site, managed daily by HT and caretaker; e. Appropriate security arrangements on-site; f. Staff rota and staffing levels on duties, to take account of security arrangements and safety considerations; g. Safeguarding as a heading added as ongoing, rolling agenda item in business meeting and SLT meetings and the input of all staff sought in keeping learners and adults safe. h. Ensure students are not allowed off site during school hours, other than through full risk assessed procedures, (using EVOLVE format) and allowing at least 5 working days for review from DSP (Designated Safeguarding Person) before proceeding. Liaise with L.A. officer for advice if in any doubt over procedures for risk assessing any off-site activity. i. All staff/volunteers/supervisors to have valid DBS clearance before any contact with our children.
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7. Implementing Social Distancing-

How do we ensure we follow W.G. and L.A. guidance on maintaining social distance between pupils and adults?

How do we give formal consideration of how to reduce contacts and maximise distancing between those in school wherever possible and minimise potential for contamination so far as is reasonably practicable?

How will we reduce contacts through:

- Grouping learners together?
- Avoiding contact between groups as much as possible?
- Arranging classrooms with forward facing desks, recognising this may not be possible or appropriate in all schools/settings?
- Staff maintaining distance from learners and other staff as much as possible?

Staff/Children/ Parents & Carers

WG guidance recognises the difficulty in separating groups of 30+ children. The 2 metre distance is advised now only between adults and children, not between children and other children, upon their return. The overarching principle to apply is reducing the number of contacts between learners and staff. This can be achieved through keeping groups separate and through maintaining distance between individuals. Both measures will help, but the balance between them will change depending on the:

- Learners' ability to distance;
- Layout of the school from their points of view;
- Feasibility of keeping distinct groups separate while offering a broad curriculum. It is likely that for younger learners the emphasis will be on separating groups, and for older learners it will be on social distancing. **For learners old enough, they should be supported to maintain distance and not touch staff where possible.**

Some mitigation measures we will implement are:

- a. Making available the latest guidance (<https://gov.wales/sites/default/files/publications/2020-07/operational-guidance-for-schools-and-settings-from-the-autumn-term.pdf>) on implementing protective measures in educational settings to staff so that it is followed at all times;
- b. Class contact groups of no more than x30, are organised in line with published Welsh Government guidelines, wherever possible;
- c. Classrooms and other learning environments are organised to maintain space between seats and desks wherever possible;
- d. The timetable is revised to implement social distancing and maintenance of class contact groups, wherever possible.
- e. Plan for lessons or activities which limit movement between areas e.g. extended lessons and/or staff rotations as opposed to students;
- f. Number of students within a class maintained at no more than x30 (dependent on room capacity and staffing).
- g. The maximum number of lessons or classroom activities which could take place outdoors, are taught outdoors;
- h. Break times will be staggered so that all students are not moving around the school at the same time (Identified groups at a time, within 10-15 minute intervals);
- i. Drop-off and collection times are staggered to support limited numbers of students coming into contact with each other;
- j. Parents'/carers' drop-off and pick-up protocols are planned so that they minimise adult to adult contact;
- k. Advised groups of students are together throughout the day and avoid social mixing with larger groups of children.
- l. Not have our hall used for general assemblies or lunches or any other purposes that require above x30 children to use it at a time.
- m. Unnecessary items are removed from classrooms and other learning environments where there is space to store them elsewhere;
- n. Floor markings and barriers to be added to key areas to support 'social distancing' e.g. Entrance/main hall/ communal areas/corridors;
- o. Teachers to rationalise equipment and only use equipment that can be appropriately cleaned regularly (72 hours for softer items/48 hours for hard surfaces);
- p. Cohorts (class contact group) are kept together where possible and pupils remain in the same groups at all times each day.

<p>8. Emergency Procedures- How will we react if faced with an emergency situation, around Covid-19?</p>	<p>Staff/ Pupils</p>	<ul style="list-style-type: none"> a. Ensuring arrangements are in place at all times for first aid support and availability. b. Account for availability of trained first aiders or emergency personnel. c. Provisions should be fully stocked and monitored. d. Accident forms completed where required and home informed. e. If a member of staff is diagnosed with COVID 19 as a result of being exposed during the work place this must be reported in line with RIDDOR guidance – in the same manner as any incident resulting in exposure to biological agents. LA consulted with at every step. Staff to access NHS testing as soon as possible. f. All students’ emergency contact details are up-to-date, including alternative emergency contact details, where required. g. Students’ parents/carers are contacted as soon as practicable in the event of an emergency; h. Students’ alternative contacts are called where their primary emergency contact cannot be contacted. i. L.A. and health board contacted for advice if any cases of Covid-19 are suspected within our pupils or staff, whether or not that is in the form of a suspected cluster or an outbreak.
<p>9. Property and Building Maintenance- How will we maintain a safe site?</p>	<p>Staff/ Pupils</p>	<ul style="list-style-type: none"> a. Headteacher/ Caretaker undertake a daily/weekly site security/health and safety check to ensure compliance with existing and latest guidance. b. Any areas presenting increased risk to students and/or staff to be isolated, removed or repaired. c. Furniture minimised and/or removed from individual classrooms to enable safe social distancing to be maintained. d. Floor marking used to define transit routes and no-go spaces within identified classrooms and/or areas; e. Lock all required doors including chemical/cleaning storage, electrical distribution cupboards and high risk areas/rooms isolated; f. All outdoor building maintenance to be coordinated with the Headteacher, caretaker so that segregation from students and staff can be ensured (e.g. grass cutting); g. All contractors to report to reception prior to the start of any work, which is separate to student entrance. h. All contractors encouraged to work at times when there are no children on site, unless in the case of an emergency. i. All contractors to sign a disclaimer around Covid-19 before working no site (see 3h).
<p>10. Parental Engagement- How can we ensure that our messages around site safety are regularly and clearly communicated to parents? What measures can we put in place to minimise parental presence on site?</p>	<p>Staff/ Pupils.</p>	<ul style="list-style-type: none"> a. School to regularly update parents/carers through letters, website, email and Dojo. b. School to communicate that all parent/carers are not allowed on site at any times. Communication with staff, head and office to be undertaken remotely using tech’ avenues in the first instance. c. Where possible only one parent/carer should be present at collection points; d. Parents are regularly and clearly informed of their allocated drop off and collection times and the process for doing so, including protocols for minimising adult to adult contact (for example, which gate entrance to use); e. Parents are informed that they cannot gather at entrance gates and/or doors, or enter the site.

11. Site Cleanliness to Prevent Virus Transmission-
How can we ensure our site is as clean as possible and that suitable and effective equipment is in place, to mitigate the risk of transmission?

**Staff/
Pupils/
People at home.**

- a. Stocks of hygiene/PPE equipment constantly monitored by HZ/KEd/MG. Gloves, *at least 70%+* alcohol sanitiser, masks, visors, wipes, sprays, bins and tissues all maintained in plentiful supply.
- b. All people entering building to sanitise or wash before entry and upon exit.
- c. Hand washing facilities flagged up to children and staff at start of each session.
- d. Signage bought & laid out, to ensure consistent approach across school, at adult and pupil level.
- e. Contractors and caretaker to have amended hours to maximise school daily cleansing procedures.
- f. Consistent and ongoing cleaning regime in place. Reviewed regularly.
- g. Staff asked to clean within class if equipment is shared and stocks of anti-bac' wipes and gloves provided to facilitate.
- h. Canteen staff used to clean classrooms after lunch is consumed there, whilst children are out at their allotted lunch play times.
- i. Wet play time schedule needed for classes to briefly vacate classrooms to allow for cleaning following lunch times. Hall to be used briefly for classroom contact groups, in order that canteen staff can clean classrooms after lunch time. Children to be supervised at all times and kept socially distanced.
- j. All surfaces in classrooms, to be cleansed regularly with anti-bac' wipes/spray by the staff in that classroom, on an ongoing basis, throughout the day, prior to the cleaning contractor coming in after contact hours.
- k. All desks and chairs to be hard surfaced to allow for regular anti-bac' wiping and cleaning.
- l. All soft furnishings and fabric-based contents of classrooms removed, as far as possible.
- m. Equipment that is used only within the class contact group, to be cleaned overnight in Milton Fluid and dried, prior to use the next day. Equipment that can't be cleaned in this way, to be left for 48 hours (hard surfaces) or 72 hours (soft surfaces).
- n. Designated areas for each class adhered to. Children in class contact groups not to leave them wherever possible.
- o. Play times staggered and in different areas of our school grounds.
- p. Staff encouraged to use outside areas as much as possible for learning and teaching as well as play activities.
- q. Individual equipment pouches provided with suitable stationery and equipment for each child, to avoid transfer on to apparatus or equipment that is regularly used.
- r. Automated hand sanitiser dispensers issued to each area. No touching necessary for discharge of sanitiser. Cross-contamination risk lessened. Children to use after any type of coughing, upon entrance & exit and before & after food and play times.
- s. The cleaning of non-healthcare settings guidance is understood by relevant staff and followed at all times. For example, all staff wash hands following any cleaning activity; where cleaning products are used, staff to wear appropriate PPE. staff should wear goggles if decanting chemicals where there is a risk to splashing in the eyes.
- t. Where students require first aid, staff members must wear appropriate personal protective equipment (gloves; face mask; goggles and/or face-shield) whilst administering treatment, *if there is any danger of them being splashed by bodily fluids of the child.*
- u. Any staff who administer first aid or direct contact with students must immediately wash hands and avoid contact with face until hygiene practices have been observed.
- v. All tissues and wipes used are to be disposed of in the appropriate way, as per normal practice (with all contents of bins disposed regularly throughout the day)
- w. All classroom doors which are in use should be kept open to reduce the need to touch regularly;
- x. Sufficient handwashing facilities are to be made available. Where a sink is not nearby, hand sanitisers will be placed in classrooms and other learning environments

<p>12. Virus Transmission to and Between Staff- How can we mitigate the risk of our staff, including previously designated shielding or vulnerable staff, from contracting Covid-19?</p>	<p>Staff</p>	<ul style="list-style-type: none"> a. WG template for self-evaluative risk assessment to be issued in late August. b. Data from those risk assessments collated by HT prior to return to school site. c. Shielding guidance from WG will be fully considered in any individual risk assessment of staff suitability for return to full duties (https://gov.wales/guidance-on-shielding-and-protecting-people-defined-on-medical-grounds-as-extremely-vulnerable-from-coronavirus-covid-19-html “this guidance will be updated with these changes on 16th August) It currently states, <i>“Planned changes from 16 August...we will pause shielding for everyone on the shielding list (children and adults) unless the number of COVID-19 cases in the community starts to rise significantly. From 16 August...the advice is: you can go to work, as long as the workplace is COVID-secure...”</i> d. Only those staff who have been fully assessed (see above) as not being vulnerable will be allowed on site with children. This decision will be negotiated alongside any staff member at potential risk and will give due consideration to appropriate medical advice and evidence. e. Our staff room is limited in its use and appropriately signage lets staff know that they should maintain social distancing. Fabric items have been removed as far as possible. f. Photocopier-use will be limited and safe. Office will have the key. HTs permission needed. Regularly cleaned after use. Only one person at a time should access it. To help reinforce this message, staff will be urged to use Hwb and other ICT platforms to set and mark work that might otherwise have been completed on worksheets. g. Gender identified toilets signposted for staff. To be regularly cleaned as part of new regime. h. Where possible, staff kept with same groups of learners. Movement between groups and areas limited as far as possible. Intervention timetables examined to allow for minimal contact between staff and groups outside of their class contact group. i. Staff dependants are noted in our own health check documentation. If any people at home come down with symptoms of Covid-19, staff may be asked to stand down and work remotely for 14 days. j. Regular wellbeing checks by SLT to ensure all staff are safe and healthy and that home circumstances are manageable. Negotiated wherever instances of need occur. k. HR advice sought where appropriate e.g. in cases where home circumstances demand flexibility from us as an employer.
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<p>13. Transmission of Virus- How will we manage classroom contact and social distancing for pupil to pupil transmission?</p>	<p>Pupils and people at home</p>	<p>Guidance tells us that there is a reduced risk of children under 12 suffering symptoms of Covbi-19, but in order to mitigate we will:</p> <ol style="list-style-type: none"> Have in place ratios of a maximum of 30 in class contact groups. Have our children split across site, maintaining their contact group and largely basing them in their class areas or outside areas. Have our tables arranged to support social distancing, facing the front where possible and being aware of the guidance that desks and children should attempt to maintain at least 2 metre distance away from an adult. Use outdoor spaces to direct staff towards outdoor learning, whenever possible. Enforce segregated toilet routines wherever possible. Use ventilated rooms by having doors wedged open wherever possible. Only allow toilets to be used on a rota and they will be cleaned regularly throughout the day. Clearly communicate to all children where their appropriate areas and parameters for movement are.
<p>14. Transmission of Virus- How will we ensure classroom environment cleanliness?</p>	<p>Pupils, staff and people at home.</p>	<ol style="list-style-type: none"> Removal of soft toys and materials that cannot be cleaned effectively daily. Wall displays removed. Cleaning regimes considered and contractor asked to provide regular cleaning operatives to constantly cleanse areas, repeatedly. Door handles and other key areas to be wiped regularly throughout the day. Unused classrooms or intervention areas closed and locked to avoid accidental transmission/contamination and to reduce cleaning area. Computers, keyboards and tablets wiped with anti-bac prior to children and staff using them. One computer per child/staff member is maintained wherever possible.
<p>15. Cleanliness of children's equipment- How do we mitigate risk of transmission via shared equipment?</p>	<p>Pupils, staff and people at home.</p>	<ol style="list-style-type: none"> Individual bags of pencils and stationary provided in plastic pocket and kept apart from other child's equipment. Children's allocated exercise books to be kept in plastic pocket with stationary. Pupil water bottles to be clearly marked with child's name and kept by the child rather than altogether on a trolley (removed).

<p>16. Break & Lunch Time Distancing & Equipment- How can we mitigate the risk of the virus being transmitted via break & lunch time contact and the sharing of equipment?</p>	<p>Pupils, staff and people at home.</p>	<ol style="list-style-type: none"> a. FP and KS2 play areas separated. Barriers within play areas to segregate further to ensure only one class contact group can use on section at any one time. b. Children to bring their own clearly labelled fruit snack for break time snacks. c. No food sharing will be permitted between pupils at break or lunch times. d. "Grab Bags" issued by canteen to allow children to use class base for eating their lunches. e. Pupils who choose to bring in their own packed lunches are requested to have clearly labelled bags and food containers. f. Bag contents to be minimal. Parents/carers asked to cooperate in ensuring only necessary items are brought on to site. g. Children not allowed to use communal equipment or outdoor fixed exercise equipment and climbing wall. h. Each class contact group to have their own set of washable equipment, which is to be cleaned or left for 72 hours, at the end of each session. This is the responsibility of the class teacher, even if he/she chooses to delegate that duty. i. Any equipment used, to be cleansed afterwards. j. Thorough hand washing supervised by staff at one sink where taps can be wiped between each child. If unavailable, hand sanitiser insisted on. k. Children's own hand sanitiser only permitted when we assess it to be at 60%+ alcohol content. l. Before and after food, upon entry & exit, and after any bout of coughing, healthy hand sanitising routines to be insisted upon.
<p>17. Transport- How are our learners going to be safely transported to and from site, to access their learning?</p>	<p>Pupils, staff and people at home.</p>	<ol style="list-style-type: none"> a. None yet provided by Mon CC. Expected by end of August 2020. b. Vulnerable learners needing transport, to have avenues with social services or other outside agencies explored to ensure inclusion. c. Parents asked not to park outside school. d. No cars request on School Lane. e. Parents, children and young people are encouraged to walk or cycle to their education setting where possible. f. Where possible parents should be encouraged to transport their own children to and from school. g. Staggered entry and exit for children transported on the bus. h. Bus registration and the queue for such, to be segregated in to different areas of the main hall, ensuring social distancing is maintained for children as far as possible. i. One staff member only allocated to collection and release of bus children from school, in order to mitigate the risk of cross-contamination.

<p>18. Collection & Drop off Routines- How can we mitigate the risk of virus transmission?</p>	<p>Pupils, staff and people at home.</p>	<ul style="list-style-type: none"> a. Children released from different areas e.g. front steps and FP gates, to distribute to parents/carers and allow for social distancing. b. Parents encouraged to remain apart in the style of supermarket queue whilst waiting for our children. c. Groups of learners, maintaining their class contact groups, to be picked up at any one, staggered time and from any one place.
<p>19. Staffroom- How do we mitigate the possibility of transmission of the virus as staff have their breaks?</p>	<p>Staff and people at home.</p>	<ul style="list-style-type: none"> a. Staggered use of staffroom encouraged through staggered break periods. b. Staggered duties to cope with staggered playtimes. c. Snack facilities split across site-hub kitchen area and FP craft area used as well as staff room. Kettles and other equipment split across site. d. Teaching staff encouraged to bring in their drinks & snacks from home and consume in classrooms or outside with children. e. Staffroom social congregation discouraged. Staff advised to use for safely distanced food and drink preparation (<i>not</i> consumption) and asked to disperse once notice board messages and food prep' has been accessed. f. Equipment in staff room limited as far as possible to hard surfaces, which are to be cleansed regularly.
<p>21. Supported SEN children- How do we mitigate against transmitting the virus when dealing with children with specific needs?</p>	<p>Staff, pupil, people at home.</p>	<ul style="list-style-type: none"> a. PPE issued where appropriate (intimate care or if children are projecting bodily fluids and in case of suspected Covid-19 requiring isolation). b. Limiting staff involvement with children with SEN. One staff member allocated per 1-to-1 pupil. Staff member maintained alongside pupil, rather than multiple staff members undertaking duties across classes with a number of SEN children. c. Regular dialogue with home to include learning support assistants and (where appropriate) the pupil, in order that we assess the child's understanding of distancing and other safety & hygiene measures. d. Amended staff individual timetables to make hours and areas manageable. Risk to other children and staff a key factor in deciding how site is accessed. Home involved in any decisions on provision. e. Any adjustments to classroom & site made prior to September 2020 return of pupils with SEN. Home informed and involved in understanding them and our expectation of safe use.

<p>22. SEBD pupils in possible need of restraint and/or at risk of flight.</p>	<p>Staff and their families</p>	<ul style="list-style-type: none"> a. Individual risk assessment undertaken of high-risk pupils, based on previous Team Teach interventions or knowledge of likelihood of flight. Where risk of re-integration considered high, children and home invited to safely (remotely) meet to discuss plans for return that include rewards and sanctions. b. Home involved in negotiations around access and suitable provision. c. Pupil placement in class contact group fully considered to lessen risk of flight or restraint. d. Behaviour expectations made explicit to all staff, learners and their families. e. Guiding principle is safety and wellbeing of staff and children. If Social Emotional and Behavioural Difficulties endanger people on our site, our use of fixed term exclusions to be considered. The gravity of an incident of restraint or flight in the pandemic circumstances, fully impressed on home and child. f. ELSA supervision prioritised for SEBD pupils. g. Time out areas prepared for pupils at risk of flight or restraint. Each one to have knowledge and input in to the area they can safely go to recalibrate if they're in danger of a "meltdown" incident. h. Team Teach training reinforced for x12 staff with existing Team Teach capabilities (October 5th INSET). Staff informed as to who does and who does not have the correct training to become involved in a TEAM Teach incident. i. De-escalation talking tools discussed with staff prior to children re-entering school. j. Behaviour policy amended to take in to account any pandemic-related revisions.
<p>23. ELSA Provision</p>	<p>Staff, pupils and their families.</p>	<ul style="list-style-type: none"> a. Very careful screening of who accesses it and where. b. Outside circle area in Forest Schools area encouraged for safe use. ELSA conducted outside wherever possible. c. Current "Cwtch" locked and out of bounds (no ventilation and too small). Meeting Room used as temporary "Cwtch" at safe social distance. ELSA staff establish safe environment. d. In inclement weather, ELSA to be conducted in meeting room as temp' ELSA room, or under canopy outside hall doors. e. Criteria for ELSA decided upon with ALNCo and Wellbeing team. Not an ad hoc arrangement. f. Staff training –x2 more staff sought for ELSA training. g. Existing ELSA's, encouraged not to deliver in isolation but to work in sight of each other, if outside.

24. Behaviour Considerations	Staff, pupils and their families.	<ul style="list-style-type: none"> a. School to consider the impact of poor behaviour; bullying, or abuse of another child or a member of staff, and are clear with parents/carers on action to take in response to this; b. Pupils who do not follow procedure and maintain good discipline will be asked to leave school. Parents will be called to collect their child. The LA will be informed of pupils declined opportunity to attend school because of behaviour. c. Standard behaviour procedures to be observed; d. Adequate supervision levels in place to support staff; e. Groups organised so that staff familiar with students where possible to minimise incidents of poor behaviour; f. Consideration of appropriate placement of student for their care, or to meet their needs. g. Rewards given for safe distancing or displaying safe behaviour. h. Circle time encouraged in all classes as a timetabled exercise to promote wellbeing and allo pupils time to process their feelings in a safe environment. i. Behaviour and Anti-Bullying Policies updated in line with pandemic considerations.
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Glossary.

- **Antibody (blood) test** – this test tells you if you have previously had the virus. The test works by taking a blood sample and testing for the presence of antibodies to see if you have developed some immunity to the virus. Antibodies are produced by the body in response to an infection (immune response). They can usually be found in the blood **around 2 weeks after** a recent infection. We do not know how long the antibodies to this virus will last or how effective they are in neutralising the virus, whether they will protect you from getting the virus again, or whether having antibodies means you cannot transmit the virus to others. The antibody test is currently only available through an initial sample testing programme in some education settings. Eight staff at Goytre Fawr have so far had negative antibody tests so far. More applications for remaining staff to be considered for testing have been submitted. WG estimate that at least 10% of education staff (teachers, and support staff) that have worked in hub schools during the pandemic have been tested.
- **Antigen (swab) test** – this test tells you if you currently have the virus. This tests if someone with symptoms has COVID-19. This type of test is now in widespread use in Wales. It plays an important role in supporting contact tracing and managing the spread of the virus. Anyone experiencing symptoms can ask for a test. Depending on the test setting, the test involves either:
 - a ‘single dry swab’ taken from the back of the throat
 - a ‘two wet swab’ sample from the nose and throat
- **Class Contact Group**-a group of 30 or less pupils, who are in the same year group and class, who are kept together throughout the day, in order to mitigate risk of cross-contamination with other children and adults. All activities undertaken together and segregated times and areas ensure that their contact with other contact groups is minimised.

- **Cluster** - a potential cluster is defined as **two or more cases of COVID-19** among learners or staff in an educational setting **within 14 days** or an increased rate of absence due to suspected or confirmed cases of COVID-19.

- **Coronavirus (Covid-19) symptoms:**
 - a new continuous cough
 - a high temperature
 - loss of or change to sense of smell or taste

- **Outbreak** – A potential **outbreak** is defined as two or more confirmed cases of COVID-19 among learners or staff who are direct close contacts, proximity contacts or in the same ‘bubble’* in the school/setting, within 14 days” (*This may be a class, year group or other defined group).
 If there is a single positive COVID-19 case amongst pupils and/or staff then the local contact tracing process will be initiated to minimise the spread of the virus. An **outbreak** within this context is defined as **two or more cases of COVID-19 in a single school setting**. In the event of an **outbreak**, rapid response support will initially be provided by our regional Test, Trace, Protect team who will gather information about the outbreak. An urgent incident meeting led by an Incident Management Team (IMT) is likely to be put in place to manage the **outbreak** and support the school/ setting. Key individuals who are needed to investigate and manage the situation will be invited to the incident meeting to consider what adjustments and actions, such as isolation and wider testing should be considered. Testing of a wider group will depend on the risk analysis and the associated safety measures put in place within the individual environment. Separate to this, antigen testing will be undertaken by the local health board for everybody in the small, consistent group of no more that have been effected by the **outbreak**. Everyone in the school will be tested if it has been established that Welsh Government guidelines for schools has not been followed. Antigen testing will be rapidly made available by the NHS Wales Test, Trace, Protect service in partnership with Local Health Boards to support all outbreaks in schools/setting. This might be through the deployment of Mobile Testing Units (MTUs) or temporary testing satellites and drop-off and collection routes.

- **Test, Trace, Protect (TTP)** - is the Welsh Government’s approach to testing and contact tracing to help us live with COVID-19 (coronavirus) whilst work continues to find more effective treatments and a vaccine. The strategy is in the interests of protecting people’s health, and works by:
 - **testing** people with coronavirus symptoms, asking them to isolate from wider family, friends and their community whilst waiting for a result
 - **tracing** people who have been in close contact with anyone who tests positive, requiring them to take precautions through self-isolation for 14 days
 - **protecting** the vulnerable or those at risk from the virus, providing advice, guidance and support, particularly if they develop symptoms or have been identified as a contact through the contact tracing process.

Additional notes:

Changes to isolation period for COVID-19-Updated 30 July 2020

- From today (30 July) people who have tested positive for coronavirus will have to self-isolate for 10 days instead of 7 days. The 10 day period starts from the day

symptoms start, or if asymptomatic from the day a test is taken. As before a test should be arranged within 5 days of symptoms starting. This will also apply to health and social care workers.

- This change is based on evidence that there is potential for the virus to be transmitted beyond 7 days after symptoms start.
- Anyone who continues to be unwell or suffer from vomiting, breathlessness or fatigue after 7 days of first showing symptoms of coronavirus should contact 111 or their GP.
- Those who were self-isolating before Thursday 30 July do not need to continue to day 10, unless they are still experiencing relevant symptoms on day 7.
- The 14-day isolation period for contacts of cases remains unchanged. We continue to keep all evidence under review.
- The exception to the 10 day rule is for hospital patients and care home residents where a 14 day isolation period applies. This is in line with the current guidance for those admitted or diagnosed in care homes and for those admitted to or diagnosed in hospital who required critical care or are severely immunocompromised. The 14 day isolation rule will now also apply to anyone admitted to or diagnosed in hospital, to make the guidance clearer and more operational.

Summary of position as a result of UK CMOs advice to change isolation period for COVID-19

Self-isolation for general public and key workers:

- **Self-isolation period for people with symptoms** (including health care workers and other key workers) – **10 days self-isolation from day of onset of symptoms** (and as before a test should be arranged within 5 days of symptoms starting).
- **Household contacts of people with symptoms should continue to self-isolate for 14 days** – if a household contact develops symptoms during this period then they should self-isolate for 10 days from day of onset of symptoms (and as before a test should be arranged within 5 days of symptoms starting).
- **Self-isolation period for people without symptoms but identified as positive by testing/screening (including health care workers and other key workers) – 10 days from day of positive test. If symptoms develop during this 10 day isolation period then they should self-isolate for 10 days from day of onset of symptoms.**
- **Close contacts of confirmed cases should continue to self-isolate for 14 days** – if a close contact of a confirmed case develops symptoms during this period then they should self-isolate for 10 days from day of onset of symptoms (and as before a test should be arranged within 5 days of symptoms starting).
- Self-isolation for hospital in-patients and care home residents
- Self-isolation period for symptomatic hospitals inpatients or care home residents – 14 days self-isolation from day of onset of symptoms (this remains the same as previous advice)
- Self-isolation period for hospital inpatients or care home residents without symptoms but identified as positive by testing/screening – 14 days from day of positive test. If symptoms develop during this isolation period then they should self-isolate for 10 days from day of onset of symptoms.
- As is already the case, patients will not be discharged to care homes without a confirmatory negative test.

Signed: Mrs Kathryn Edwards (Chair of Governors).



Signed:Mr Mike Gough (Head).

Signed: P. Griffiths (Governor with responsibility for Health and Safety).